

Washington Apple Education Foundation Employment Application

Attach this form as the cover sheet to your full application packet for consideration for the position of Executive Director of the Washington Apple Education Foundation. The full application packet must include the following:

- Application Form
- Letter of Interest
- Resume outlining past work experience, complete education, and relevant skills
- Answers to the questions posed on the position brochure

All materials should be sent in one e-mail at one time to employment@waef.org.

Please direct questions to Gene Sharratt at genesharratt@outlook.com or (509) 670-3222.

Your Contact Information

First Name

Last Name

E-mail Address

Phone

Current Mailing Address

Please list all languages spoken.

Please share other special skills, abilities or personal background relevant to work at the Washington Apple Education Foundation.

Have you ever been convicted, pled guilty, or no contest or forfeited bond or bail for any crime other than traffic violations? Please note "yes" or "no" below. If yes, please explain.

References

Please note: References listed may be checked prior to providing notice to the applicant.

First Name

Last Name

E-mail Address

Phone

Relationship

First Name

Last Name

E-mail Address

Phone

Relationship

First Name

Last Name

E-mail Address

Phone

Relationship

What are your salary requirements?

Are you eligible to work in the United States?

Yes

No

If you are not currently living in central Washington, are you willing to relocate?

Yes

No

If offered the position, how soon after could you start?

Applicant Affidavit and Authorization to Release Information

I certify that the facts set forth in this full application packet for employment, including this form, my attached resume, and qualifications' responses are true and complete to the best of my knowledge. I understand that false statements or intentional omissions shall be considered sufficient grounds for rejection and/or termination of employment.

I authorize you to utilize reasonable means to verify information provided, including seeking information as to my character, general reputation, personal characteristics and mode of living. I understand I have the right to make a written request within a reasonable period for a complete and accurate disclosure of information concerning the nature and scope of the investigation.

I authorize all schools which I attended and all previous employers to furnish you my record, reason leaving, and all information they may have concerning me. I agree to hold harmless, and to waive any claims I may have against you and any and all former employers, whether or not identified in this application, for any damages, loss or injury I may sustain as a result of any disclosure made in accordance with this release. In consideration of my employment, I agree to conform to the rules and regulations of WAEF, and I understand and acknowledge that unless otherwise defined by applicable employment law, any employment with the WAEF is of an "at will" nature, which means that the Employee may resign at any time and the Employer may terminate Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized representative of the WAEF Board of Directors for that purpose.

A copy of this Affidavit and Authorization is valid as the original. Please sign and date below.



Return to this form along with your complete application packet to include a letter of interest, your full resume, and written responses to the questions on the position brochure by 5pm on December 20th to employment@waef.org. This position will remain open until filled.

If you have questions, contact Gene Sharratt at genesharratt@outlook.com or (509) 670-3222.